Completing a UKPASS Application
Advice for European Masters in Lifelong Learning: Policy and Management applicants

Using UKPASS is easy, and will allow you to view the progress of your application online at any time. Instructions and guidance are available on the website, and we have provided some helpful tips below. It usually takes students between 30-40 minutes to submit an application.

- Choose ‘Apply Online’ and select ‘Click Here to Register’ to set up your UKPASS account. This account will enable you to login and view the progress of your application, so please make sure you keep a note of your password and user name.

- Select Institute of Education (Institution Code: 130) and the course title is European Masters in Lifelong Learning: Policy and Management (Course Code: P046011)

- You will see a summary of the application process. Once you have finished a section, simply tick ‘section completed’ at the bottom of the page. The system will tell you if there is any missing information you need to complete. The help text can be accessed by clicking the blue ‘?’ next to the section heading.

- **Personal Details** (complete in full)

- **Further details** (complete in full).

- **First entry to UK (if not born in UK)** is the start date of the course 9 October 2012.

- **Student support details**: state whether Scholarship or Self funded

- **Qualifications**

- **University Details**: complete a full history (undergraduate (BA or BSc) / Masters /Doctorate courses)

- **English proficiency** (only complete if you are a non-native English speaker)

It is important you attach your IELTS or TOEFL certificate to the application – see Supplementary Information - Question 1. Or ask the test centre to post the TOEFL or IELTS result to the Institute of Education stating your UKPass reference number on the certificate.

- **Education**

  - **School / High School Details**: complete full history

- **Personal Statement**

- **References 1 and 2**: to be attached to the application form

- **Supplementary Information**

  - **Question 1**: Compulsory attach the following documents: English proficiency (IELTS or TOEFL see above note) / undergraduate degree (BA or BSc) / Masters / Doctorate certificates

  - **Question 10**: Compulsory attach academic qualification essay

  - **Question 11**: Compulsory attach Curriculum vitae using EuroPass template

    https://europass.cedefop.europa.eu/europass/home/vernav/Europass+Documents/Europass+CV.csp

- **Question 13**: Compulsory attach Statement of Motivation of 450 words max.
Any Questions?
For further information about the European Masters in Lifelong Learning: Policy and Management please view the following website: http://www.lifelonglearningmasters.org/admissionandscholarships/
Please use the left navigation menu to choose the category of applicants which suits you.

For more information on the European Masters: Lifelong Learning admissions process, please visit: www.lifelonglearningmasters.org

Also check the website regularly for updated information.

Enquiries - E-mail: mail@dpudk

We find that most problems are easily rectified by checking the help text, and responding to any error messages. If you require further help, UKPASS operate an advice line for applicants, details below:
UKPASS Customer Service Unit: +44 (0) 871 334 4447. Monday to Friday, 08:30-18:00 (UK time). Alternatively, please email enquiries@ukpass.ac.uk for an automated response with general information and guidance on the UKPASS procedures.
MA in Lifelong Learning Policy and Management
MA in Lifelong Learning: 
Policy and Management 
Enhancing global education perspectives

European Masters in Lifelong Learning: Policy and Management (MA LLL) is one of the European Union's flagship Erasmus Mundus programme. It aims at equipping professionals with the expertise to confront the challenges of educational policymaking, practice and administration in the 21st century. MA LLL was selected for inclusion in an Erasmus Mundus 'Handbook of Excellence' issued by the European Commission in 2010.

MA LLL offers a unique way for students to learn how to analyse, develop and implement policies concerning all aspects of lifelong learning. It provides the opportunity to study in different countries as part of an intercultural cohort led by eminent scholars and experts in lifelong learning. Students learn to analyse comparatively educational policies and practices relating to all learning ages and contexts – from childhood to adulthood, and from the conventional classroom to the workplace. The programme will thus equip them to develop, revise, implement, supervise and evaluate innovative lifelong learning strategies and practices suited to a variety of social and organisational contexts.

MA LLL is a truly international programme with alumni from over 40 countries. Students will acquire international experience and exposure by interacting and networking with fellow-students, scholars and agencies from around the world. They will have the opportunity to study at up to four leading universities that operate in partnership to deliver a coherent and stimulating programme.

- Department of Education, Faculty of Arts, Aarhus University, Copenhagen, Denmark
- Institute of Education, University of London, United Kingdom
- Faculty of Psychology and Education, University of Deusto, Bilbao, Spain
- Melbourne Graduate School of Education, University of Melbourne, Australia

The MA LLL partner universities have pooled their expertise to provide different perspectives on teaching and learning processes and structures, with a global approach and strong focus on the quality of research. The
programme comprises a series of modules focusing on the analysis and comparison of pedagogies, educational policies and educational systems.

Public and private investment in lifelong learning is increasing worldwide in response to perceptions of a need for ‘cradle to grave’ approaches to formal, informal and non-formal learning to support economic development and social mobility. MA LLL offers participants the opportunity critically to explore fundamental questions related to policy making nationally and internationally.

Entry requirements
MA LLL is a full-time two year programme offered in English. Admission may be granted to applicants who meet the following criteria:

- A Bachelors or Masters degree with good marks from a recognised institution of higher education.
- A satisfactory level of spoken and written English: IELTS 7.0 or TOEFL 650 in written paper test; or 280 in computerised test; or 100 in internet-based test is mandatory.
- Some work experience relevant to lifelong learning: in policymaking, teaching, research or management – whether in international, governmental, non-governmental organisations, private enterprises or institutions of learning.
- Submission of an academic qualification essay addressing any aspect of lifelong learning, and drawing on appropriate research literature.

The selection criteria include motivation, academic qualifications, language skills, research experience and professional experience.

Scholarships
Substantial Erasmus Mundus scholarships are offered on a competitive basis to eligible applicants. Please visit the website for details on different scholarship categories.

Applications, deadlines and fees information is available on the website www.lifelonglearningmasters.org

Enquiries
Email: mailll@dpu.dk

www.lifelonglearningmasters.org
how people learn: as individuals, in organisations and in the knowledge society in general. MA LLL students come from all over the world, and classroom discussions are often very interesting and lively because the students bring their highly disparate perspectives and cultural backgrounds to the discussions. Misunderstandings happen, but more often the range of different perspectives broadens.

Helena Kovac, student, European Programme in Lifelong Learning: Policy and Management.

Professor Gita Steiner-Khamsi
Teachers College, Columbia
University, USA. MA LLL Visiting Professor, 2010-2011
Europæisk Master i 'Lifelong Learning: Policy and Management'
Europæisk Master i ’Lifelong Learning: Policy and Management’
Et globalt uddannelsesperspektiv

Den europæiske ’Master i Lifelong Learning: Policy and Management (MA LLL)’ svarer til en dansk kandidatuddannelse og er en anerkendt joint Masters uddannelse under mobilitetsprogrammet Erasmus Mundus. Formålet med uddannelsen er at uddanne studerende til at imødegå fremtidens uddannelsespolitiske udfordringer. MA LLL blev i 2010 udvalgt til at blive præsenteret i Handbook of Excellence, der udgives af Europakommissionen.

MA LLL giver de studerende mulighed for at løre at analysere, udvikle og implementere tiltag vedrørende alle aspekter af livslang læring. Studiet giver muligheder for at studere i forskellige lande og være en del af et internationalt hold af de bedste undervisere og eksperter i livslang læring. De studerende lærer at analysere uddannelsespolitik og praksis for alle aldersgrupper og inden for flere sammenhænge, fra børn til voksne, i klassevergelser og i arbejdsliv. Uddannelsen kvalificerer også de studerende til at udvikle, revidere, implementere, rådgive og evaluere innovative strategier og praksisser inden for livslang læring i forskellige sociale og organisatoriske sammenhænge.

MA LLL er et internationalt uddannelsesprogram med nuværende og tidligere studerende fra over 40 lande; dermed er der gode muligheder for studerende til at opnå internationale erfaringer og netværk. De studerende vil undervejs have mulighed for at studere på op til fire førende universiteter, der arbejder sammen i et partnerskab om MA LLL med henblik på at udbyte et sammenhængende og stimulerende uddannelsesforløb.

- Institut for Uddannelse og Pædagogik, Arts, Aarhus Universitet, Campus Emdrup, København
- Institute of Education, University of London
- Faculty of Psychology and Education, University of Deusto, Bilbao
- Melbourne Graduate School of Education, University of Melbourne

Universiteterne samarbejder om at levere et sammenhængende og forskningsbaseret billede af undervisnings- og læreprocesser
og -systemer i globalt perspektiv. Programmet omfatter en række forskellige fag, som lærer de studerende at analysere og sammenligne pædagogikker, undervisningspolitikker og uddannelsessystemer.

Verden over øges de offentlige og private investeringer i livslang læring som et forsøg på at forbedre den økonomiske udvikling og sociale mobilitet. MA LLL giver de studerende mulighed for kritisk at undersøge de grundlæggende problemer, der udløser nationale og internationale uddannelsespolitiske beslutninger.

Adgangskrav
MA LLL er normeret til to årsværk (120 ECTS points) og består af 6 moduler og et speciale. Al undervisning og kommunikation foregår på engelsk. Opgaver og mundtlig eksamen skrives eller aflægges på engelsk.

For at blive optaget på uddannelsen skal følgende adgangskrav opfyldes:

1. En bachelorgrad som er relevant for det fagområde du ønsker at studere, eller eventuelt en bacheloruddannelse suppleret med fagligt relevante enheder på akademisk niveau.

2. Krav til engelskkundskaber svarende til: IELTS 7.0, TOEFL 650 point i papirform; eller 280 point i computerbaseret test; eller 100 point internetbaseret test.

3. Relevant erfaring inden for livslang læring er en fordel. Fx udvikling af politikker, undervisning, forskning eller management, internationalt/NGO-arbejde, i private firmaer eller ved uddannelsesinstitutioner.

4. Et kvalificerende essay, som berører et aspekt af livslang læring, der understøttes af relevant faglitteratur.

Udvælgelseskriterierne inkluderer motivation, akademiske kvalifikationer, sprogkundskaber, faglig og professional erfaring.

Stipendier
Der vil være mulighed for at søge et Erasmus Mundus scholarship. Besøg hjemmesiden for mere information om de forskellige kategorier.

Se mere information om ansøgningsskema og deadlines på hjemmesiden:

www.lifelonglearningmasters.org

For yderligere information, skriv til Email: mail@dpd.dk

www.lifelonglearningmasters.org
"I am truly impressed with the quality and the design of the MA LLL programme. The diversity of the students is compelling and I think that the selection of students represents an excellent mix of learners. The students are former lecturers, administrators, researchers, and professionals from a wide array of countries and contexts. I found teaching and interacting with them personally rewarding. Likewise, the faculty coordinators and professors assigned to the MA LLL in the partner universities are committed to the programme, are renowned scholars in the field, and are devoted mentors to the MA LLL students."

**Professor Gita Steiner-Khamsi**
Teachers College, Columbia University, USA. MA LLL Visiting Professor, 2010-2011

"At MA LLL, we are interested in how people learn: as individuals, in organisations and in the knowledge society in general. MA LLL students come from all over the world, and classroom discussions are often very interesting and lively because the students bring their highly disparate perspectives and cultural backgrounds to the discussions. Misunderstandings happen, but more often the range of different perspectives broadens one's horizon and adds immense value to the discussions."


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[Image: European Commission ERASMUS MUNDUS]

[Website: www.lifelonglearningmasters.org]