

### **Guidelines for Keynote Presentation**

Invited keynote presentations are allocated 45 minutes for the talk and additional 15 minutes for questions and discussion. Session timings are listed in the final program.

### **Guidelines for Oral Presentation**

Contributed oral presentations are allocated 15 minutes for the talk and additional 5 minutes for questions and discussion.

Each author presenting a paper should get in contact with the session chairs at least fifteen minutes before the scheduled start of the session and hand them a short biography mentioning his/her actual professional position (10 lines).

### **Guidelines for Poster Presentation**

Please arrive at least 15 minutes ahead of the scheduled poster session to arrange your poster and check that all necessary supplies are present. One of the authors should be present at the poster during the poster session and be capable of explaining it. Session chair has the responsibility of determining whether papers have actually been properly presented.

Poster boards will be available for the presentation of poster paper. The effective area of the poster board is 1200 mm (height) × 700 mm (width). Push pins or stickers will be provided by the conference. The conference organizer will place the paper number on the board. Your paper title and author names, affiliations should be displayed prominently across the top of the board area.